

User Name

User ID

Maint. Date / /

Password

N	F	R	A	E	S	Function	N	F	R	A	E	S	Function
						SYSTEM							PURCHASES
						<i>Analysis</i>							<i>Maintenance</i>
						Cash Manager							Vendors
						Collection Manager							Vendors, Beginning Balance
						Payment Manager							<i>Tasks</i>
						Financial Manager							Payments/ Write Checks
						<i>File</i>							Purchase Orders
						Backup							Purchases/ Receive Inventory
						Import/ Export All Files							Void Checks
						Integrity Check							<i>Reports</i>
						Restore							Master Lists
						<i>Maintenance</i>							Transaction Lists
						Company Information							Other Reports
						.jbs							Forms
						<i>Options</i>							GENERAL LEDGER
						Action Items/ Event Log Options							<i>Maintenance</i>
						Change System Date							Chart of Accounts
						<i>Tasks</i>							Chart of Accounts, Beginning Balance
						Action Items							<i>Tasks</i>
						Account Reconciliation							General Journal Entry
						Change Accounting Period							<i>Reports</i>
						Close Fiscal Year							Master Lists
						Close Payroll Year							Transaction Lists
						Find Transactions							Financial Statements
						Post							PAYROLL
						Un- post							<i>Maintenance</i>
						Purge							Employees/ Sales Reps
						Time and Expenses Tickets							Employees/ Sales Reps, Beginning Bal.
						Link to Other Apps (DDE)							Payroll Tax Tables
						<i>Reports</i>							<i>Tasks</i>
						Audit Trail							Payroll Entry
						.jbs							Void PR Checks
						Time/ Expenses							<i>Reports</i>
						Report Groups							Master Lists
						SALES							Transaction Lists
						<i>Maintenance</i>							Other Reports
						Customers							Forms
						Customers/ Prospects, Begin Balance							INVENTORY
						<i>Tasks</i>							<i>Maintenance</i>
						Quotes							Inventory Items
						Sales Orders							Inventory Items, Beginning Balances
						Receipts							Multiple Item Prices
						Sales/ Invoicing							<i>Tasks</i>
						<i>Reports</i>							Inventory
						Master Lists							<i>Reports</i>
						Transaction List							Master Lists
						Other Reports							Transaction Lists
						Forms							Other Reports