

User Name

User ID

Maint. Date / /

Password

N	F	R	A	E	S	Function	N	F	R	A	E	S	Function
						SYSTEM							PURCHASES
						<i>Analysis</i>							<i>Maintenance</i>
						Cash Manager							Vendors
						Collection Manager							Vendors, Beginning Balances
						Payment Manager							<i>Tasks</i>
						Financial Manager							Payments/ Write Checks
						<i>File</i>							Purchase Orders
						Backup							Purchases/ Receive Inventory
						Import/ Export All Files							Void AP Checks
						Data Verification							<i>Reports</i>
						Restore							Master Lists
						<i>Maintenance</i>							Transaction Lists
						Company Information							Other Reports
						Jobs							Forms
						<i>Options</i>							GENERAL LEDGER
						Action Items/ Event Log Options							<i>Maintenance</i>
						Change System Date							Chart of Accounts
						<i>Tasks</i>							Chart of Accounts, Beginning Balances
						Action Items							<i>Tasks</i>
						Account Reconciliation							General Journal Entry
						Change Accounting Period							<i>Reports</i>
						Year- End Wizard							Master Lists
						Find Transactions							Transaction Lists
						Post							Financial Statement
						Un- post							PAYROLL
						Purge							<i>Maintenance</i>
						Time and Expenses Tickets							Employees/ Sales Reps
						Link to Other Apps (DDE)							Employees/ Sales Reps, Beginning Bal.
						<i>Reports</i>							Payroll Tax Tables
						Audit Trail							<i>Tasks</i>
						Jobs							Payroll Entry
						Account Reconciliation							Void PR Checks
						Time/ Expenses							<i>Reports</i>
						Report Groups							Master Lists
						SALES							Transaction Lists
						<i>Maintenance</i>							Other Reports
						Customer							Forms
						Customers/ Prospects, Beginning Bal							INVENTORY
						<i>Tasks</i>							<i>Maintenance</i>
						Quotes							Inventory Items
						Sales Orders							Inventory Item, Beginning Balances
						Receipts							Multiple Item Prices
						Sales/ Invoicing							<i>Tasks</i>
						Credit Card Center							Inventory
						<i>Reports</i>							<i>Reports</i>
						Master Lists							Master Lists
						Transaction List							Transaction Lists
						Other Reports							Other Reports
						Forms							